



CTE DATA REPORTING ESSENTIALS



GET ENERGIZED



GOING, AND GOING...

CTE ENROLLMENT DATA REPORTING

School Year 2013-2014

BY JANET SILAO

CTE Course Enrollment and Performance Measures Reporting Timeline for FY 2014

PLEASE NOTE: If any of the dates below fall on a Saturday or Sunday, the item is due the following Monday. Does not include Assessment dates.

Due Date	Item/Document/Report
October 1, 2013	Online Performance Measures System open for Graduate Placement Surveys – Districts may begin conducting Student Graduate Placement Surveys for graduates from prior year
November 15, 2013	40 th Day Course Enrollment Report due
December 31, 2013	Complete Student Graduate Placement Surveys (students placed between October 1 – December 31) – may enter online through April 15
January 1, 2014	Online System opens for input of Participants/Concentrators
January 10, 2014	40 th Day Course Enrollment Signed Verification Reports due
March 10, 2014	100 th Day Course Enrollment Report due
April 10, 2014	100 th Day Course Enrollment Signed Verification Reports due
April 15, 2014	FY 2013 Placement Verification Reports due
June 15, 2014	Participant and Concentrators Verification Reports due
	Deadline for LEAs to submit Exemption Request
	Final changes/corrections to Course Enrollment and Performance Measures data due
June 16, 2014	ADE closes the online system
June 30, 2014	CTE sends (email) FY 2014 Preliminary State Funding Reports for FY 2015 funding allocation
July 31, 2014	Appeal for all funding issues due
August 15, 2014	Performance Measures reports available on the ADE/CTE web site. Reports available to use for district analysis and Annual Program Evaluation for 2013-2014
September 1, 2014	CTE sends (email) FY 2014 Final Funding Reports for FY 2015 funding allocation



- Text Files must be submitted no later than 2 weeks before verification report due date
- CTE will send reports to districts via ADE Secure File Delivery system
- ALL data submission/corrections notifications and signed verification signature pages, send to:

CTEDataCollection@azed.gov

COURSE ENROLLMENT REPORT

- Based on approved programs and courses listed for your school



Program Profile Table- reviewed and updated

- Identifies active programs at each high school currently participating in CTE accountability reporting
- An online report listing all non-articulated and articulated active and inactive programs for the current school year

Go to Performance Measures System

<https://www.ade.az.gov/PerfMeasures/framemanager.asp>

Log in with your district User ID and Password



Click on Administrative

Click on PROGRAM PROFILE



Select the school you want to work on



Placement
Participant/Concentrator
Enrollment
Coherent Sequence
Maintenance
Administrative
- Post Sec Schl
- Program Profile
- Profile History
Reporting

Click on Post Sec Schl
to add/view Post
Secondary Schools

Program Profile for SAMPLE SCHOOL

SAMPLE DISTRICT

CTDS : 12-34-56-001 Program Information					
Program/Option Name	Non-JTED Status		Birth Fiscal Year	Inactive Fiscal Year	Action
-Select a Program-	-Select a Status-				SaveProg
	-Select a Status-				SaveOpt
	JTED Status	JTED School	Birth Fiscal Year	Inactive Fiscal Year	Action
	-Select a Status-	-Select a School-			SaveNPro
	-Select a Status-	-Select a School-			SaveNOpt

Non-JTED Active Programs

Program Number	Program/Option Name	Non-JTED Status		Most Recent Birth Year	Most Recent Inactive Year	Action
010100	Agricultural Business Management - Agriscience	Approved		2011		Delete
010100	- Agribusiness Systems - Opt F	Approved		2011		Delete
490100	Air Transportation	Approved		2013		Delete
410100	Bioscience	Reapproved		2014		Delete
520200	Business Mgmt & Admin Services	Approved		2007		Delete
460400	Construction Technologies	Approved		2010		Delete
120400	Cosmetology	Approved		2002		Delete
120500	Culinary Arts	Approved		2001		Delete
521900	Design and Merchandising	Approved		2006		Delete

JTED Active Programs

Program Number	Program/Option Name	JTED Status	JTED School	Most Recent Birth Year	Most Recent Inactive Year	Action
131200	Education Professions	Reapproved	CAVIT CENTRAL CAMPUS	2003		Delete
430200	Fire Service	Conditionally approved	PC/JTED - CENTRAL CAMPUS	2011		Delete
430100	Law Public Safety and Security	Received New	WEST-MEC - CENTRAL CAMPUS	2010		Delete

Inactive Programs

Program Number	Program/Option Name	Inactive Status		Most Recent Birth Year	Most Recent Inactive Year	Action
510600	Dental Assisting	Withdrawn by ADE		2009	2013	Delete
460300	Electrical and Power Transmission Technologies	Withdrawn by District			2009	Delete
150000	Engineering Sciences	Withdrawn by District	GIFT Central Campus	2010		Delete



COHERENT SEQUENCE

Lists all programs and courses expected to be taught for the current school year

- GO TO <https://www.ade.az.gov/PerfMeasures/splash.asp> and LOG IN
- CLICK ON COHERENT SEQUENCE AND SELECT SCHOOL
- SELECT THE 2014 COHERENT SEQUENCE- for edits/updates

Complete instructions are included on the website

2013 40th and 100th day course enrollment data have been loaded into the 2014 sequence..... EXCEPT....



New This Year! 2014



- ADD any of the programs that had options in 2013 and now are programs in 2014
41 Programs
- ADD any of the programs that are part of Communications Media
7 Programs

Arizona Department of Education
Internet Data Submission Application

2014 Coherent Sequence for 12-34-56-001 - SAMPLE SCHOOL

[Click Here to Add](#)

Program	Program Title	Course	Course Title	Local Course Title	Action
10020060	Animation	10020070	Multimedia Tech DCE	test	View Modify Delete
46040030	Carpentry	46040010	Construction Technologies Core Curriculum	Test Test IIIII	View Modify Delete
46040030	Carpentry	46040010	Construction Technologies Core Curriculum	46040030	View Modify Delete
46040030	Carpentry	46040011	Construction Technologies Core Curriculum	46040030 IIII	View Modify Delete
46040040	Cabinetmaking	46040010	Construction Technologies Core Curriculum	46040040	View Modify Delete
46040040	Cabinetmaking	46040011	Construction Technologies Core Curriculum	r4	View Modify Delete

2014 Articulated Programs for 12-34-56-001 - SAMPLE SCHOOL

[Click Here to Add](#)

Program	Program Title	Course	Course Title	Campus CTDS	Action
10020030	Graphic/Web Design	10020013	Media Technology Fur		
46040030	Carpentry	46040010	Construction Technolo		
46040030	Carpentry	46040010	Construction Technolo		
46040040	Cabinetmaking	46040010	Construction Technolo		

2014 Combined (.99) Courses for 12-34-56-001 -

Course	Local Course Title	Program 1	Program 2
No Record			

Arizona Department of Education
Internet Data Submission Application

Home Exit

Placement
Participant/Concentrator
Enrollment
Coherent Sequence
- Coherent Sequence
Maintenance
Administrative
Reporting

Coherent Sequence

To add new program

Review the sequence, take an action on a record

Program CIP code is now 8 digits

Select a program

Arizona Department of Education
Internet Data Submission Application

Home Exit

New Coherent Sequence

Coherent Sequence Information

Choose a Program Description:

Choose a Course Description:

Placement
Participant/Concentrator
Enrollment
Coherent Sequence
- Coherent Sequence
Maintenance
Administrative
Reporting

Coherent Sequence



Placement
Participant/Concentrator
Enrollment
Coherent Sequence
- Coherent Sequence
Maintenance
Administrative
Reporting

Coherent Sequence

2014 Coherent Sequence

Coherent Sequence Information		
CTDS	School name	Fiscal Year
12-34-56-001	SAMPLE SCHOOL	2014
Program		Description
10020060		Animation
Course(1-7 digits)		Description
1002000		Music and Audio Production I

Coherent Information	
8th digit of Course Number	0 <input type="checkbox"/> New Course <input type="checkbox"/> New Program
Local Course Title	
Is this course taught off-campus?	<input type="radio"/> Yes <input checked="" type="radio"/> No

You must hit the submit button to save any changes made

Submit

Cancel

Is this course taught off-campus?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Articulated School name	-Select-
Articulated Enrollment type	-Select-





**All courses listed on the 2014
Coherent Sequence, for each
school, are active and reported for
40th Day and/or 100th Day!**





2014 CTE Program List and 2014 Program Codes and Titles

Available in the CTE online Handbook at

<http://www.azed.gov/career-technical-education/cte-administrators-online-handbook/>

Program Codes and Titles provides a complete list of sequence of courses that should be offered in Career Preparation for each CTE program



2014 NEW CTE PROGRAMS

01010000	Environmental Service Systems
01010020	Food Products and Processing Systems
01010030	Plant Systems
01010040	Animal Systems
01010050	Natural Renewable Resources Systems
01010060	Power, Structural and Technical Systems
01010090	Agribusiness Systems
15120020	Computer Maintenance
15120030	Network Technologies
15120040	Software Development
15120050	Web Page Development
15130020	Architectural Drafting
15130030	Electronics Drafting
15130040	Mechanical Drafting
46030020	Residential Electrician
46030030	Industrial Electrician
46040020	Advanced Construction Technologies
46040030	Carpentry
46040040	Cabinetmaking
47060020	Automotive Technologies
47060030	Automotive Collision Repair
47060040	Diesel Engine Repair
47060050	Aircraft Mechanics
48050020	Automation/Robotics
48050030	Precision Machining

50050020	Technical Theatre
50050030	Arts Management
51080020	Pharmacy Support Services
51080030	Laboratory Assisting
51080040	Medical Imaging Support Services
51080050	Sports Medicine and Rehabilitation Services
51080060	Medical Assisting Services
51090020	Respiratory Therapy Technician
51090030	Emergency Medical Services
51090040	Surgical Technician
52180020	Professional Sales and Marketing
52180030	Advertising and Public Relations
52180040	Entertainment Marketing
52180050	Entrepreneurship
52190020	Fashion Design and Merchandising
52190030	Interior Design and Merchandising

New Communications Media programs

10020000	Music/Audio Production
10020020	Digital Printing
10020030	Graphic/Web Design
10020040	Journalism
10020050	Digital Photography
10020060	Animation
10020090	Film & TV





2014 NEW CTE PROGRAMS

Programs that meet local occupational need

28.0101.00	Air Force JROTC
28.0301.00	Army JROTC
28.0401.00	Navy/Marine Corp JROTC
15.0506.00	Environmental Control Technologies Water Operator
51.0808.00	Veterinary/Animal Health Technician/ Veterinary Assistant.

Districts must show local need, outcomes, and approved program elements by submitting a “Proposed Occupational Program Request” form

Request form is located in <http://www.azed.gov/career-technical-education/forms/>



TEACHERS must be properly certified by February 28

TEACHER CERTIFICATION REQUIREMENTS FOR PROGRAMS- Use the Coherent Sequence and Certification section of the online Handbook as your guide in knowing what certification your teacher needs

<http://www.azed.gov/career-technical-education/cte-administrators-online-handbook>



COURSE ENROLLMENT REPORTING OPTIONS

- **Online Web Submission**
<https://www.ade.az.gov/PerfMeasures/Security.asp>
- **Text File Submission**
(Email Attachment)

All enrollment submissions and corrections must be submitted electronically by one of these methods





COURSE ENROLLMENT REPORTING ONLINE SYSTEM



<https://www.ade.az.gov/PerfMeasures/splash.asp>



Arizona Department of Education

CAREER AND TECHNICAL EDUCATION



Login

**Submit your Career and Technical Education
Course Enrollment Report, Placement Survey Report
And Participant/Concentrator Report ONLINE!**

YOU FORGOT??



Arizona Department of Education
Career and Technical Education Internet Data Reporting Application

CAREER AND TECHNICAL EDUCATION



Username:

Password:

Login

Placement
Participant/Concentrator
Enrollment
Coherent Sequence
Maintenance
Administrative
Reporting

CAREER AND TECHNICAL EDUCATION

Click on "Placement" to enter/edit Placement Surveys
Click on "Participant/Concentrator" to enter/edit the Participant or Concentrator Information
Click on "Enrollment" to enter/edit Course Enrollment
Click on "Coherent Sequence" to enter/edit Coherent Sequence
Click on "Maintenance" to Change your password
Click on "Administrative" to view Program Profile
Click on "Reporting" to produce PM Reports

Placement
Participant/Concentrator
Enrollment
Course Enrollment
Coherent Sequence
Maintenance
Administrative
Reporting

CAREER AND TECHNICAL EDUCATION

Click on "Placement" to enter/edit Placement Surveys
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Click on "Maintenance" to Change your password
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Click on "Reporting" to produce PM Reports



Program Title box

CTE Enrollment and Funding

Welcome pa! [Performance Measures, Log Off]

Enrollment (40th Day) Enrollment (100th Day) Upload Report

Welcome to CTE Enrollment and Funding!

Learning that works for Arizona
CTE

2014 Secondary CTE Course Enrollment (40th Day)

Course Enrollment Information

School Name (CTDS)

Course Description (Course Number)

Enrollment Information

8th Digit of Course Number Teacher SSN (No dashes)

Period Minutes per Week

Number of Weeks Room Number

Enrollment Count by Grade

Grade 9 Grade 10

Grade 11 Grade 12

Enrollment Count by Gender

Male Female

Enrollment Count for Special Populations

Disabled LEP

Econ Disadvantaged Single Parent

Articulated Enrollment Count

Attending CTDS

Teacher Information

License / Certificate Number -

Teacher's First Name Teacher's Last Name

Save

2014 Secondary CTE Course Enrollment (100th Day)

Course Enrollment Information

School Name (CTDS)

Course Description (Course Number)

Enrollment Information

8th Digit of Course Number Teacher SSN (No dashes)

Period Minutes per Week

Number of Weeks Room Number

Enrollment Count by Grade

Grade 9 Grade 10

Grade 11 Grade 12

Enrollment Count by Gender

Male Female

Enrollment Count for Special Populations

Disabled LEP

Econ Disadvantaged Single Parent

Articulated Enrollment Count

Attending CTDS

Teacher Information

License / Certificate Number -

Teacher's First Name Teacher's Last Name

Save



Welcome pa! [[Performance Measures](#), [Log Off](#)]

CTE Enrollment and Funding

[Enrollment \(40th Day\)](#) [Enrollment \(100th Day\)](#) **Upload** [Report](#)

Upload

[Browse...](#) [Upload](#)




Text Files

Welcome pa! [[Performance Measures](#), [Log Off](#)]

CTE Enrollment and Funding

[Enrollment \(40th Day\)](#) [Enrollment \(100th Day\)](#) [Upload](#) **Report**

- [Verification Reports](#) → VOC111-1
- [Master Print Reports](#) → VOC111-2- error report
- [Teacher Certification Reports](#) → VOC121
- VOC117



VOCI11-1 VERIFICATION REPORT

REPORT NAME: VOCI 11-1

ARIZONA DEPARTMENT OF EDUCATION
40TH DAY CAREER AND TECHNICAL ENROLLMENT VERIFICATION REPORT
SCHOOL YEAR 2012-2013

REPORT DATE: 03/13/13
PAGE 1

CTD: 123456 SCH: 610
COUNTY: PIMA
DISTRICT: SAMPLE UNIFIED DISTRICT
SCHOOL: SAMPLE HIGH SCHOOL

RECORDS ADDED TO THE CTE ENROLLMENT FILE

THE FOLLOWING INFORMATION REFLECTS THE ENROLLMENT DATA SUBMITTED BY YOUR DISTRICT.
PLEASE REVIEW IT FOR CORRECTNESS.

PLEASE MAKE ANY CHANGES IF REQUIRED. AS A REMINDER, ALL CORRECTIONS NEED TO BE MADE IN THE FORMAT THAT WAS
USED FOR ORIGINAL SUBMISSION. THE SIGNED SIGNATURE PAGE MUST BE RETURNED TO:

ARIZONA DEPARTMENT OF EDUCATION
CAREER AND TECHNICAL EDUCATION
MANAGEMENT INFORMATION SERVICES UNIT, BIN 36
1535 WEST JEFFERSON STREET
PHOENIX, AZ 85007
FAX: (602) 542-5832

I CERTIFY THAT THE INFORMATION SUBMITTED IS TRUE AND CORRECT TO THE BEST OF MY
KNOWLEDGE, AND THAT DOCUMENTATION WILL BE MAINTAINED FOR AUDITING AND MONITORING PURPOSES.

DATE

SIGNATURE OF SUPERINTENDENT OR AUTHORIZED OFFICIAL

CONTACT PERSON

PHONE

NUMBER OF
STUDENTS
TAKING CTE.
COURSES IN
ANOTHER SCHOOL
AND CTDS NO.

TRAN CODE	COURSE CODE	COURSE TITLE	TERM	PER	WEEK	MIN OF	NO WKS	ROOM	TECH PREP	CERTIFICATE TEACHER'S NAME	NO.	SPECIAL NEEDS										ENROLLMENT COUNTS										TOTAL	COUNT	CTDS
												DISABLE	LEP	ADV	SP	M	F	09	10	11	12	ECON	DIS											
A	43.0200.10	Fundtl of Fire Serv	1	1	0600	18	221	N	0000000000	DiPietro	R	000	000	001	000	0001	0000	000	000	000	001	0001	0001	100811285										
A	47.0600.12	Transportation Tech	1	7	0550	18	191	Y	0000000000	Danie	S	000	001	001	000	0001	0000	000	000	001	000	0001	0001	100811285										
A	51.0800.14	Fundamentals of All	1	3	0960	18	411	Y	0000000000	Lopez	C	000	001	000	000	0000	0001	000	000	000	001	0001	0001	100811285										

VOCI11-2 VERIFICATION REPORT (ERROR REPORT)

REPORT NAME: VOCI 11-2

ERROR REPORT

ARIZONA DEPARTMENT OF EDUCATION

REPORT DATE: 05/22/13

100TH DAY CAREER AND TECHNICAL COURSE ENROLLMENT VERIFICATION REPORT

PAGE 1

SCHOOL YEAR 2012-2013

CTD: 134567 SCH: 230

COUNTY: YAVAPAI

DISTRICT: SAMPLE UNIFIED DISTRICT

RECORDS NOT ADDED TO THE CTE ENROLLMENT FILE

SCHOOL: SAMPLE HIGH SCHOOL

THE FOLLOWING INFORMATION REFLECTS THE ENROLLMENT DATA SUBMITTED BY YOUR DISTRICT.
PLEASE REVIEW IT FOR CORRECTNESS. BASIC ERRORS HAVE BEEN NOTED, AND ERROR MESSAGES INCLUDED.
RECORDS WITH ERRORS WILL NOT BE ADDED TO THE ENROLLMENT FILE AND THE STUDENTS WILL NOT BE COUNTED FOR FUNDING.

PLEASE MAKE ANY CHANGES IF REQUIRED. AS A REMINDER, ALL CORRECTIONS NEED TO BE MADE IN THE FORMAT THAT WAS
USED FOR ORIGINAL SUBMISSION. THE SIGNED SIGNATURE PAGE MUST BE RETURNED TO:
CTEDataCollection@azed.gov

I CERTIFY THAT THE INFORMATION SUBMITTED IS TRUE AND CORRECT TO THE BEST OF MY
KNOWLEDGE, AND THAT DOCUMENTATION WILL BE MAINTAINED FOR AUDITING AND MONITORING PURPOSES.

DATE

SIGNATURE OF SUPERINTENDENT OR AUTHORIZED OFFICIAL

CONTACT PERSON

PHONE

NUMBER OF
STUDENTS
TAKING CTE
COURSES IN
ANOTHER SCHOOL
AND CTDS NO.

TRAN	COURSE CODE	MIN	NO	PER	OF	TECH	CERTIFICATE NO.	SPECIAL NEEDS	ENROLLMENT COUNTS	NUMBER OF STUDENTS TAKING CTE COURSES IN ANOTHER SCHOOL AND CTDS NO.	
CODE	COURSE TITLE	TERM	PER WEEK	WKS	ROOM	PREP	TEACHER'S NAME	DISABLE LEP ADV SP M F	09 10 11 12 TOTAL	COUNT CTDS	
A	52.0200.71	2	1	1000	18	Q106	Y	589123426	000 000 000 000 0002 0000 000 000 000 002 0002	0000 0000000000	
	Bus Mgmt/Admin Srv			****			ROMERO	MJ			
	**** MINUTES LESS THAN 1100 FOR COOPERATIVE EDUCATION										
A	51.3900.30	2	2	0600	18	222	Y	000000000	000 001 001 000 0000 0001 000 000 000 001 0001 0001 100811285		
	*****						Schaefer	J			
	**** THE COURSE CODE IS MISSING OR INVALID										

VOCI11-1 & VOCI11-2 SIGNATURE PAGE/S

REPORT NAME: VOCI 11-1

ARIZONA DEPARTMENT OF EDUCATION
100TH DAY CAREER AND TECHNICAL COURSE ENROLLMENT VERIFICATION REPORT
SCHOOL YEAR 2012-2013

REPORT DATE: 06/15/13
PAGE 1

CTD: xxxxxx SCH: 201

COUNTY: PIMA

DISTRICT: SAMPLE UNIFIED DISTRICT

SCHOOL: SAMPLE HIGH SCHOOL

RECORDS ADDED TO THE CTE ENROLLMENT FILE

THE FOLLOWING INFORMATION REFLECTS THE ENROLLMENT DATA SUBMITTED BY YOUR DISTRICT.

PLEASE REVIEW IT FOR CORRECTNESS.

PLEASE MAKE ANY CHANGES IF REQUIRED. AS A REMINDER, ALL CORRECTIONS NEED TO BE MADE IN THE FORMAT THAT WAS USED FOR ORIGINAL SUBMISSION. THE SIGNED SIGNATURE PAGE MUST BE EMAILED TO:

CTEDataCollection@azed.gov

I CERTIFY THAT THE INFORMATION SUBMITTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND THAT DOCUMENTATION WILL BE MAINTAINED FOR AUDITING AND MONITORING PURPOSES.

Signature lines

DATE SIGNATURE OF SUPERINTENDENT OR AUTHORIZED OFFICIAL

CONTACT PERSON ----- PHONE -----

TRAN COURSE CODE		MIN NO		PER OF		TECH CERTIFICATE NO.		SPECIAL NEEDS		ECON		ENROLLMENT COUNTS		NUMBER OF							
CODE	COURSE TITLE	TERM	PER	WEEK	WKS	ROOM	PREP	TEACHER'S NAME	DISABLE	LEP	ADV	SP	M	F	09	10	11	12	TOTAL	COUNT	CTDS
A	10.0200.10	2	6	0234	18	203	Y	123456789	001	000	001	000	0006	0001	002	002	003	000	0007	0000	000000000
	Fundtls of Multimed							CHRISTMAN	KW												
A	48.0500.10	2	3	0234	18	119	N	987654321	000	000	002	000	0016	0001	006	002	005	004	0017	0017	100811285
	Fundamentals of Pre							BROCK	TL												

Email the signed signature page to CTE
CTEDataCollection@azed.gov

ARIZONA DEPARTMENT OF EDUCATION
CAREER AND TECHNICAL EDUCATION
COURSE ENROLLMENT 40TH & 100TH DAY MASTER PRINT
SCHOOL YEAR 2012-2013

PAGE 1

NUMBER OF
STUDENTS
TAKING CTE
COURSES IN
ANOTHER SCH.

TECH																ANOTHER SCH.							
COURSE NO:TM:PER: WKS:PREP: CERT NO : CERT :										ECON													
										DIS													
										ENROLLMENT COUNTS													
COURSE CODE	TITLE	MIN:	ROOM:	TEACHER'S NAME	:DISAB:	LEP :	ADV :	SP :	M :	F :	09 :	10 :	11 :	12 :	TOTAL:	CNT:	CTDS						

10.0200.10:	1: 1 : 19 : N :	000000000:	Y :	:	:	:	:	:	:	:	:	:	:	:	:	:	:						
-----:-	-----:-	-----:-	-----:-	:	:	5:	:	2:	3:	:	1:	3:	1:	5:	5:	090836110							
Fundtls of Multim:0420:G1 :Greyeyes :																							
=====																							
10.0200.10:	2: 2 : 19 : N :	123467628:	Y :	:	:	:	:	:	:	:	:	:	:	:	:	:	:						
-----:-	-----:-	-----:-	-----:-	:	:	3:	3:	:	:	6:	:	3:	3:	:	6:	:	:						
Fundtls of Multim:0420:G1 :MARTIN :																							
=====																							
48.0508.10:	1: 1 : 19 : N :	123456789:	Y :	:	:	:	:	:	:	:	:	:	:	:	:	:	:						
-----:-	-----:-	-----:-	-----:-	:	:	1:	4:	:	4:	1:	:	1:	1:	3:	5:	:	:						
Welding Tech Core:0420:D3 :CHARLESTON :																							
=====																							



- ALL submissions will be ONLINE
- Districts
 - can view/print their reports after data submission/corrections
 - see errors and make corrections after data upload (text file submission)

TARGET DATE is OCTOBER 2013



Send an email to:

CTEDataCollection@azed.gov

Include the school/district name that you are reporting



The enrollment data submitted is used to generate the State Priority Grant funding

Funding requirements

- Approved/Active CTE program/s
- Certified teacher
- Participant/Concentrator report
- Placement report

should be in place by the due date to generate funding for 11th and 12th grade students



For important due dates- CTE Course Enrollment and Performance Measures Reporting Timeline for FY 2014

<http://www.azed.gov/career-technical-education/files/2013/01/cte-course-enrollment-and-performance-measures-reporting-timeline-for-fy-2014.pdf>





State grant approval is tied to the federal grant approval

Program approval for Federal Perkins Grant funds and State Priority Grant funds are one and the same.

If you are unapproved for Perkins you are also unapproved for Priority programs funds.

EXEMPTION REQUEST

<http://www.azed.gov/career-technical-education/forms/>

- May be submitted any time during the school year, prior to the deadline date in June
- Will be approved or disapproved by the Program Specialist
- If granted, it's good for one year

FILLABLE

CTE Exemption Request FY 2013

Contact Person:	<input type="text"/>	Phone :	<input type="text"/>	Date :	7/9/2013 <small>mm/dd/yyyy</small>
School:	<input type="text" value="Please Select School..."/>	District:	<input type="text" value="Please Select School or CTDS..."/>	CTDS:	<input type="text" value="Please Select CTDS..."/>
Program Name:	<input type="text" value="Please Select Program..."/>	CIP:	<input type="text" value="Please Select CIP..."/>		
Has this program ever received a prior exemption? Yes in:		<input type="checkbox"/> FY03 <input type="checkbox"/> FY04 <input type="checkbox"/> FY05 <input type="checkbox"/> FY06 <input type="checkbox"/> FY07 <input type="checkbox"/> FY08 <input type="checkbox"/> FY09 <input type="checkbox"/> FY10 <input type="checkbox"/> FY11 <input type="checkbox"/> FY12			
Please identify, by checking the appropriate boxes, the exemption(s) requested for this program:					
(May check more than one)	Evidence to Consider			Data Source	
<input type="checkbox"/> Coherent Sequence	<div><div></div></div>			<input type="checkbox"/> Alignment Report	
<input type="checkbox"/> Low Performance	<div><div></div></div>			<input type="checkbox"/> 151 AIMS Reading <input type="checkbox"/> 152 AIMS Math <input type="checkbox"/> 251 Technical Skill Proficiency <input type="checkbox"/> 351 Diploma or GED <input type="checkbox"/> 451 Graduation <input type="checkbox"/> 551 Placement <input type="checkbox"/> 651 Nontraditional Participant <input type="checkbox"/> 652 Nontraditional Completion	
<input type="checkbox"/> Teacher Certification	<div><div></div></div>			(Teacher Name) <input type="text"/> (Teacher Cert Number) <input type="text" value="123456789"/> <input type="checkbox"/> Certificate Copy Please upload your teacher's certificate after submitting request.	
<input type="checkbox"/> Other	<div><div></div></div>			<input type="checkbox"/> See Attached	
Please submit one request per program. Requests must be submitted by 7/20/2013. Please contact Deb Payne at Deb.Payne@azed.gov or call 602-542-3034 if you have questions.					

Submit

Exit

RESOURCES FOR MORE INFORMATION OR IF HELP IS NEEDED WITH COURSE ENROLLMENT REPORTING

ONLINE HANDBOOK

<http://www.azed.gov/career-technical-education/cte-administrators-online-handbook/>

ENROLLMENT REPORTING SERVICES

<http://www.azed.gov/career-technical-education/carl-d-perkins-accountability-and-reporting/>

WORKSHOP HANDOUTS

CTE staff

- ✓ Call
- ✓ Email
- ✓ Meet in person





Feel Free To Contact Us Anytime.

Enrollment, Participant/Concentrator, Placement, and Program Profile Table inquiries should be referred to one of the following:

Janet Silao	602-542-5485
Tammie Chavez	602-542-3839

Performance Measures online system inquiries should be referred to:

Donna Kerwin	602-542-7881
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Exemption Inquiries should be referred to:

Deb Payne	602-542-3034
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State Priority Grant inquiries should be referred to one of the following:

Sheila Martinez	602-542-5137
Jeanne Roberts	602-364-2211



GOING, AND GOING...